



*Tameika Isaac Devine*  
EVENT QUESTIONNAIRE

Thank you so much for deciding to have Tameika speak as part of your conference! Delivering an incredible experience for your attendees is something we're absolutely committed to doing. The more information we are able to gather about your organization and goals, the better we are able to connect our content and expertise to what they deal with every day.

1. What is the official name of your group?
2. What is the best website(s) to review to see the way you position yourselves publicly?
3. What is the primary purpose for having this meeting?
4. Please describe exactly who will be in the audience as much as possible. Any and all demographic and psychographic information is helpful.
5. What do they do on a daily basis?
6. What terms or titles do you use when referring to the audience?
7. What are the primary challenges they struggle with day in and day out?
8. What are some of the key terms or lingo that you use on a regular basis?

9. Can you please list out all acronyms that you use that your audience would recognize?
10. How many people are you expecting to be in Tameika's session?
11. Please describe the speaking area setup as much as possible.
12. Who else is speaking at this event? If possible, please send us an agenda.
13. What VIPs will you have in attendance that Tameika should make a point to meet?
14. Are there any speakers you've had from the past that your audience really loved? What was it about them that worked well?
15. Are there any speakers you've had from the past that your audience didn't enjoy? What was it about them that did not work well?
16. Who should we communicate with as our primary contact while we're on site?
17. How did you originally find out about Tameika?